



MUNACA

McGILL UNIVERSITY NON-ACADEMIC CERTIFIED ASSOCIATION

L'ASSOCIATION ACCRÉDITÉE DU PERSONNEL NON ENSEIGNANT DE L'UNIVERSITÉ

McGILL

3483 Peel Street, Montreal, Quebec H3A 1W7

3483 rue Peel, Montréal (Québec) H3A 1W7

<http://www.munaca.com>

Telephone: (514) 398-6565

Facsimile: (514) 398-6892

Email : reception@munaca.com

Legal Consultation Request Form

Members in good standing are eligible to request a one-time legal consultation of forty-five minutes with a bilingual attorney for certain cases at no cost to the member. As cost for this service is paid for by the Union, members should first attempt to resolve their concerns in using the McGill's student-run Legal Information Clinic or public resources such as Educaloi (www.educaloi.qc.ca/en). Should, after using these services, the member still require assistance, members may then request MUNACA arrange a consultation.

This service cannot replace the hiring of a lawyer. The lawyer will not prepare documents, take a case (unless done independently of this service), or issue demands. The consultant can, however, assist members with understanding their options and rights in a given legal situation such as consumer complaints, custody & divorce, small-claims, tenant to landlord/landlady agreements or human rights issues. This list is not inclusive. Because of conflict-of-interest, the lawyer cannot provide information on McGill employment or Union-Member conflict.

Note that members are entitled to one consultation per subject area, and no more than one case a year. In exceptional cases, MUNACA may waive this rule. Other restrictions may apply.

Please complete the request on the reverse side of this page and submit via email to reception@munaca.com or bring in person to the office. You may print and scan the form or fill it out using a computer. The request form will only be used for internal purposes and shared with the attorney. Should you have any questions on this service, please contact vp finance@munaca.com.



MUNACA

Legal Consultation Request Form

Name:	
McGill ID:	
Telephone (non-McGill):	
Email (non-McGill):	
Have you attempted to address your issue using the McGill Legal Clinic and legal resources (Educaloi)?	Yes No
Reason for Request: <i>(Example: Landlord/Landlady demanding deposit; Failure to pay child support; discrimination in medical services)</i>	
Type of Consultation:	Face-to-Face Skype Telephone
If Face-to-Face, Location Request:	MUNACA (Downtown) Law Firm (Plateau) Macdonald Campus
Preferred Meeting Time(s):	Morning Lunchtime Afternoon Early Evening
Comments	

Please submit to reception@munaca.com or bring to the MUNACA office.